

INTERNATIONAL OFFICE FACT SHEET

2023/2024

Institution name	University of Wrocław
Erasmus code	PL WROCLAW 01
Department name	International Office
Address	University of Wrocław International Office Kuźnicza Street 35 50-138 Wrocław, Poland
Website	https://international.uni.wroc.pl/

MAIN CONTACTS

International Office Management		
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Barbara Skalacka-Harold	barbara.skalacka-harold@uwr.edu.pl +48 71 375 2705	Deputy Head of the Office, Erasmus+ Institutional Coordinator, Erasmus staff mobility
Erasmus+ programme		
Anna Sas-Korobczak	anna.sas-korobczak@uwr.edu.pl +48 71 375 2705	Outgoing students
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Zofia Pietrkiewicz	zofia.pietrkiewicz@uwr.edu.pl +48 71 375 2705	Incoming students, traineeships
Joanna Skotnicka	joanna.skotnicka@uwr.edu.pl +48 71 375 2705	Partner countries, outgoing and incoming students
Other exchange programmes		
Marta Bławat	marta.blawat@uwr.edu.pl +48 71 375 2703	Student exchange under Bilateral Agreements, ISEP, CEEPUS, Government Scholarships, Erasmus for Ukraine
Agata Nowak	agata.nowak@uwr.edu.pl +48 71 375 2703	Staff exchange under Bilateral Agreements, NAWA programs for institutions

Outgoing staff mobility

Barbara Wysztygiel	barbara.wysztygiel@uwr.edu.pl +48 71 375 2248	Business trips procedures, administration
Magdalena Nyczka-Stich	magdalena.nyczka-stich@uwr.edu.pl +48 71 375 2248	

Full-degree studies in English

Katarzyna Krawczyk	katarzyna.krawczyk@uwr.edu.pl +48 71 375 2877	Applications, admissions, Bachelor, Master and PhD programmes
Marta Nowak	marta.nowak@uwr.edu.pl +48 71 375 2877	
Karina Bojko	karina.bojko@uwr.edu.pl +48 71 375 2877	

Welcome Point

Izabela Janicka	izabela.janicka@uwr.edu.pl +48 71 375 2136	Advice and tips for international students and visitors
Zuzanna Mazur	zuzanna.mazur@uwr.edu.pl +48 71 375 2136	

INCOMING EXCHANGE STUDENTS

The University of Wrocław has signed over 580 Erasmus + bilateral agreements with universities from all EU countries and also Norway, Iceland, Lichtenstein, Turkey, North Macedonia and Serbia. Every year the number of participants increases.

NOMINATION AND APPLICATION DEADLINES

	Winter semester	Summer semester
Erasmus+		
Nominations	1 st June	15 th October
Applications	15 th June	1 st November
Bilateral agreements, CEEPUS, ISEP, Government Scholarships, Erasmus for Ukraine		
Nominations	1 st June	15 th October
Applications	15 th June	31 st October

ERASMUS+

All students have to be nominated by their Home University by sending an e-mail to **Ms. Barbara Pietrzekiewicz**. After nominations are done in our online system, students get access to their personal accounts and fill in the necessary data. **Application** and **Learning Agreement** forms must be printed out, signed by the student and Erasmus Coordinators of Home University

and uploaded to the account together with the copy of passport and English knowledge confirmation.

Detailed information about the procedure:

<https://international.uni.wroc.pl/en/incoming-exchange-students/erasmus-exchange>

BILATERAL AGREEMENTS, CEEPUS, ISEP, GOVERNMENT SCHOLARSHIPS

Student nominations should be sent e-mail by the Partner University to **Ms. Marta Bławat**. All the nominated students should create an on-line account and follow the instructions to prepare the required documents which should be sent to the International Office of University of Wrocław before the deadline.

Detailed information about the procedure: <https://international.uni.wroc.pl/en/incoming-exchange-students/other-exchange-programmes>

Recommended language skills			
Language of instruction 1	Language of instruction 2	Student mobility for Studies	Staff mobility for Teaching
Polish	English	B2	B2

Academic calendar	https://international.uni.wroc.pl/en/incoming-exchange-students#academic-year
Course catalogue	https://international.uni.wroc.pl/en/incoming-exchange-students/courses
Grading scale	https://international.uni.wroc.pl/en/incoming-exchange-students/useful-information-exchange-students#grading-scale
Housing	https://uwr.edu.pl/en/student-houses/
Visa information	https://international.uni.wroc.pl/en/admission-full-degree-studies/useful-information-full-degree-students

INCOMING FULL-DEGREE STUDENTS

The University of Wrocław offers degrees at the bachelor and master level as well as few PhD programmes in English language. All courses have three stages, according to the Bologna process: a three-year bachelor's programme and a two-year master's programme. All degrees awarded by UWr are recognized worldwide.

ADMISSION PROCEDURE

All the students have to create an account here: <https://international-applications.uni.wroc.pl>
After creating the account they pay the registration fee, fill out all the necessary data and choose programmes to apply. Assessment takes around 2 weeks from the date we receive a complete application and a registration fee payment.

Once the students receive the **Letter of offer** they can accept the offer and pay for the first year of studies within 4 weeks. After the payment is recorded on the account, we issue the **Admission Letter** and **confirmation of future student status** for visa purposes. Students have to complete the set of documents (and make a copy of each one) that they need to register at our University to start the studies and receive the Student ID.

Programmes in English	https://international.uni.wroc.pl/en/admission-full-degree-studies/programmes-english
Deadlines of admission	https://international.uni.wroc.pl/en/admission-full-degree-studies/deadlines-admission
Required documents	https://international.uni.wroc.pl/en/admission-full-degree-studies/required-documents
Language requirements	https://international.uni.wroc.pl/en/admission-full-degree-studies/english-language-requirements
Tuition fees	https://international.uni.wroc.pl/en/admission-full-degree-studies/tuition-fees

INCOMING STAFF AND GUESTS

Every visit has to be registered in our system. It includes every guest (staff incoming in the frame of programmes such as Erasmus, CEEPUS, NAWA, Fullbright, IDUB, DAAD, Visegrad etc).

All the guests have to create an account here: <https://international-applications.uni.wroc.pl>
After creating an account and filling out all the necessary data about themselves and their host at the University of Wrocław, they can submit the application. The host will be notified about the registration through an email and they can confirm the visit. The registration is complete once the guest receives the email about the visit confirmation.

ADDITIONAL USEFUL INFORMATION

Any useful information and tips about living in Wrocław can be provided by the Welcome Point.

Legal stay in Poland	https://international.uni.wroc.pl/en/welcome-point/before-arrival#legal-stay-in-poland
Healthcare	https://international.uni.wroc.pl/en/welcome-point/during-your-stay#healthcare
Public transport and URBANCARD	https://international.uni.wroc.pl/en/welcome-point/during-your-stay#public-transport-and-urbancard
Psychological consultations	https://international.uni.wroc.pl/en/welcome-point/during-your-stay#psychological-consultations
Students with disabilities	https://international.uni.wroc.pl/en/welcome-point/during-your-stay#students-with-disabilities